



The Midfield Group is a major player in the meat processing industry. A wholly owned Australian company with global reach, with its head office is based in Warrnambool, Victoria.

We are looking for an ambitious and highly motivated **Talent Acquisition & Engagement Coordinator** to join our team! You will be responsible for sourcing, recruiting and retaining talented candidates. Reporting to the Group HR Manager, you will be involved in all facets of the talent acquisition process including but not limited to advertising, interviewing, candidate management, phone screening and offers of employment.

#### **About the Role:**

- Develop sustainable talent acquisition and hiring plans and strategies
- Managing end-to-end recruitment processes, ensuring great candidate and hiring manager experiences, as well as delivering tailored recruitment strategies to source, attract and retain the right talent at the right time
- Develop job design, analysis, position descriptions, and job advertisements using various social platforms
- Develop and maintain an active talent database within our industry
- Liaise and work closely with Managers to improve staff retention, engagement and workplace culture
- Use creative sourcing methods for hard-to-fill roles
- Maintain up to date employee records on e-platform
- Attend career and University fairs and open days, conferences and similar events to promote opportunities
- Be a brand ambassador and promote the culture and values of our company

#### **About You:**

- At least 5 years of recruitment experience, with connections within in the meat industry preferred but not essential
- In-depth knowledge of full-cycle recruiting
- Hands on experience with posting jobs on social media and job boards
- Able to work under pressure and meet tight deadlines
- Strong business etiquette and ability to adapt to change
- A sense of ownership and pride in your performance and its impact on the company's success
- Driven self-starter with the confidence to work autonomously and efficiently
- Team player
- Excellent interpersonal and communication skills
- You must have the right to work in Australia

#### **What We Offer:**

- Competitive remuneration on offer and relocation assistance
- Opportunity for career progression within our global organisation
- On site canteen, staff discounts and parking
- We are passionate, support each other, challenge the status quo and adapt quickly
- We look after our people – we know that a happy and healthy team leads to a more productive work environment

If this sounds like you and you are looking to join a fast growing and innovative company then this position might be for you!

Please submit a current resume via email [recruitment@midfield.com.au](mailto:recruitment@midfield.com.au). Please note only shortlisted candidates will be contacted.

**We are proud to be an equal opportunity employer**